# mentorpro In Michigan

#### What is MentorPRO?

A comprehensive, user-friendly, online data tracking and analysis system that:

- Helps mentoring programs manage their Programs, monitor their mentoring Relationships, and evaluate
  Outcomes
- Supports adherence to the Mentor Michigan Quality Program Standards, allowing programs to easily monitor best practices

## How was MentorPRO developed?

- Designed and built specifically for mentoring programs
- Developed in conjunction with researchers and practitioners
- Extensively field tested and modified based on user feedback

#### Assists with day to day operations

- volunteer inquiries and referrals
- mentor screening
- orientation and training
- match making
- match supervision
- match activity tracking
- match closure
- evaluate outcomes for individual mentees and programs

#### Streamlines and centralizes paperwork

- Can access at any location with internet
- Program administrators and coordinators have access to same information
- MentorPRO is customizable to your organization and program

Allows you the ability to create on-demand, downloadable reports that can be easily manipulated to analyze desired elements

- Mentor, mentee, group, and match activities
- Mentor and mentee contact information
- Mentee parent/guardian contact information
- Mentor and mentee wait-list
- Status report of mentor and mentee application and screening process

- Mentor referrals and recruitment data
- Time elapse between mentor application process to match
- Current match status
- Match closure
- Match supervision
- Individual mentee outcome report card
- Program and mentee report card
- Program statistics

Provides measurements of youth outcomes such as:

- Academic
- Behaviors
- Psychological-social functioning

## What about confidentiality?

MENTOR and Mentor Michigan can only see aggregated information

#### They <u>cannot</u> see:

- Names
- Contact information
- Case notes
- Etc.

#### Is the site secure?

#### Yes!

- MentorPRO is a secured application that uses a username-password model to control access
- Firewalls block unauthorized connection attempts
- Server software is constantly updated with security patches

#### What are the system requirements?

Internet access

Microsoft Excel

Abode Reader

#### What are the program requirements?

- Strong programmatic capacity
- Strive to meet Mentor Michigan Quality Program Standards
- Maintain an active record in MENTOR's National Mentoring Database
- Maintain an active record in Mentor Michigan's Directory
- Must have completed the last reporting year's census

## Will there be training and support?

Mentor Michigan and MENTOR will offer:

- In-person trainings
- Web-based conference calls
- Assistance via e-mail and phone
- Online user manual

#### **Questions or Comments?**

Jamie Bender Mentor Michigan AmeriCorps\*VISTA (517) 241-0214

Benderj@michigan.gov